



207 Mosby Lane ◊ Front Royal, VA 22630 ◊ 540-635-7141 ◊ Fax: 540-636-7810

Board of Directors' Meeting
September 28, 2018, SAAA Conference Room
10:00 AM

REVISED AGENDA

- | | |
|---|-------------------|
| I. Call to Order | Tom Throckmorton |
| II. Approval of July 27, 2018 Minutes (Action Requested) | |
| III. Finance | Rosemary Hennessy |
| Agency Wide Revenues and Expenditures (Handout) | |
| Balance Sheet (August 31, 2018) (Handout) | |
| Cash Flow Projections (Handout) | |
| IV. Development/Fundraising Report (Handout) | Roberta Lauder |
| V. Board | Tom Throckmorton |
| Title VI Resolution (Action Requested) | |
| Recommendation from the Finance Committee
to accept the Fiscal Policy Manual (Action Requested) | Tom Reed |
| Recommendation to accept the revised 2019 budget that
reflects DARS decreases in revenue in Title III Federal
funding | |
| Recommendation from the Personnel Committee to make
the following change to the Employee Handbook:
The Executive Director is exempt from the standard
Accrual rate for annual leave. The Board of Directors
establishes the accrual rate for the Executive Director
and may grant additional paid time off at their discretion.
The Chairman of the Board of Directors must sign a
verification of the Executive Director's accrual rate and/or
additional paid time off. The signed verification must be
maintained in the Executive Director's personnel file.
(Action Requested) | Robina Bouffault |
| VI. Executive Director's Report (Handout) | Linda Holtzapple |
| VII. Other Business | |
| VIII. Adjournment – Next Meeting scheduled for November 16, 2018 (1-week early) | |